



CREATIVE COMMUNITIES - FINAL REPORT

- Please complete no later than 60 days after the completion of your project
- The final dispersal will be sent following receipt and acceptance of the Final Report
- Please send a signed copy of the Final Report and a Final Budget to:

Arts
2010 Legacies Now
#400 - 1095 West Pender Street
Vancouver, BC V6E 2M6

Applicant Details

Program Category

Cultural Map/Scan

Cultural Plan

- Please include any reports, or analyses or documentation of the Cultural Map/Scan or the Cultural Plan.

Lead Organization _____

Partners _____

Contact Person _____

Project Title _____

Final Summary of Project (no more than 50 words in the space below)

Final Cost of Project _____

Total Amount Awarded _____

Completion Date _____ (dd/mm/yy)

Contract No. _____
(top right hand corner of your contribution agreement)

Description of Project

Please provide a brief final description of the work undertaken to complete the project. Explain the roles of the key people involved. (Max. 500 words)

Outside Consultant

Did you use an outside consultant for any of the work undertaken?

Yes (please fill out this section) No (please proceed to next section)

Please provide the consultant's name and contact information:

Name: _____

Phone #: _____ Email: _____

How would you describe the consultant's work on the project?

Excellent Very Good Good Fair Poor

Please describe what you feel are the strengths and weaknesses of the consultant.

Impact of Project

What were some of the key needs or gaps in your community identified through the project? How will addressing these be crucial to your community's development? (Max. 500 words)

Evaluation of Project

How will the project help your community move forward with the gaps or needs identified in the short term and the long term? Were there any unexpected results? (Max. 500 words)

Financial Information

Provide financial statements for the project comparing actual figures to the budget figures provided in the initial application. (Form attached).

- Please list all funders who contributed to the project.

Supporting Materials

- If you received any media coverage for the project, please include good photocopies of printed material and a list of on-line coverage.
- Please include any reports, or analyses or documentation of the Cultural Map or the Cultural Plan.
- If a consultant was used, please provide his/her CV.

Declaration by the Applicant

We certify that:

1. To the best of our knowledge all the information contained in this Final Report and the attachments is true and complete.
2. As per the Contribution Agreement, we agree that 2010 Legacies Now is able to publish our organization's name as a recipient.
3. The financial records of this project will be available for audit and on site inspection by 2010 Legacies Now or its designate.
4. 2010 Legacies Now was given appropriate recognition, where possible, as a funding partner as per the Contribution Agreement.

An authorized member of the applying organization must sign the Final Report.

Name (please print): _____

Position: _____

Signature: _____ Date: _____