

Consent to Provide an Employee Reference

I, _____ give consent to ABC Club to provide a letter of reference on my behalf if and when requested to do so. I understand that ABC Club may disclose personal information about me, including job performance and personal characteristics, in order to provide a letter of reference, or to respond to a reference check on my behalf.

I agree to the disclosure of this and other personal information to the following individual or organization:

Name of contact: _____

Name and address of organization:

In regard to all requests for references:

I hereby release ABC Club from any and all liability associated with the release of information related to my employment.

Employee signature: _____ Date: _____